

## Helpful hints for logging service hours

1. Go to the Council website site [svmbc.org](http://svmbc.org)
2. Click on Activities
3. Click on Service Hours
4. Click [servicehours.scouting.org](http://servicehours.scouting.org)
5. Click New User
6. Click I agree
7. Fill out form

If you need your Unit ID# please contact your District Executive or the Council at 1-408-638-8300.

You will be asked the following questions:

1. Date of service project
2. Number of scouts
3. Number of non-scouts
4. Number of adult leaders
5. Number of adult non-leaders
6. Total number of hours (number of people time the length of time they worked)
7. Project category (selected from a drop-down menu)
8. Description of project